



APPLICATION / NOMINATION FOR
MOTORCYCLE SAFETY EDUCATION ADVISORY BOARD

LAST NAME		FIRST NAME		MIDDLE INITIAL
SOCIAL SECURITY NUMBER			DRIVER LICENSE NUMBER	
RESIDENCE ADDRESS				
CITY	STATE	ZIP	(AREA CODE) HOME TELEPHONE NUMBER	
BUSINESS NAME				
BUSINESS STREET ADDRESS				
CITY	STATE	ZIP	(AREA CODE) WORK TELEPHONE NUMBER	
EDUCATION				
High school name and location _____			Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	
College/University name and location _____			Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Degree _____				
LICENSES HELD				
Professional licenses _____				
Driver license/endorsements _____ Years with M/C endorsement _____				
PRESENT EMPLOYMENT				
Job title _____			Date of employment _____	
Duties _____				
M/C CLUB / ORGANIZATION AFFILIATIONS (List offices held and dates. List total time you have been a member.)				
Club name _____			Years of membership _____	
Club offices held & dates _____				
RIDER EDUCATION COURSES TAKEN				
<input type="checkbox"/> MRC Completion card # _____ Year completed _____				
<input type="checkbox"/> ERC Completion card # _____ Year completed _____				
MAKE AND SIZE (cc) OF MOTORCYCLE YOU OWN / OPERATE				MILES RIDDEN LAST YEAR
MEMBERSHIPS IN PROFESSIONAL / COMMUNITY ORGANIZATIONS (List offices held and dates of term.)				
REFERENCES (Name, address, phone, context of knowledge. Attach letters of recommendation.)				
SIGNATURE OF APPLICANT X		AFFIRMATIVE ACTION PROGRAM AND PERSONAL INFORMATION Information in this section is voluntary on your part. <input type="checkbox"/> Native American <input type="checkbox"/> Asian <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Hispanic <input type="checkbox"/> White <input type="checkbox"/> Black Date of Birth _____ <input type="checkbox"/> Other Handicap _____		
DATE				
RECOMMENDED BY				

Procedures for Selection to the Motorcycle Safety Education Advisory Board

1. **Solicit Applications/Nominations.** Three months prior to the expiration of a board member's term, the Motorcycle Safety Coordinator will send a letter of notification and supply of application forms to all Washington State motorcycle clubs/organizations and interested parties.

2. **Initial Application Screening.** Seven weeks prior to the expiration of a board member's term, the Motorcycle Safety Coordinator will screen all applications received for the vacancy.

Applications will be screened using the following criteria:

- Applicant must have proper motorcycle license endorsement;
- Applicant for a club/organization member must be an active member of a nonprofit motorcycle organization actively supporting and promoting motorcycle safety education;
- Applicant for the Public Member position need not be a club/organization member or an owner/rider of a motorcycle;
- Applicant for the Washington State Patrol member will be selected by the Chief of the Washington State Patrol;
- Applicant must not be beneficially interested, directly or indirectly, in any contract, sale or purchase with the Department of Licensing.

3. **Evaluation of Applicants.** Five weeks prior to the expiration of a board member's term, the Motorcycle Safety Coordinator will evaluate all applications which meet the initial screening criteria.

Evaluation will be based upon the following criteria:

- Riding experience;
- Club/Organization participation;
- Rider education interest;
- Letters of recommendation.

4. **Recommendation to the Director.** Four weeks prior to the expiration of a board member's term, the Motorcycle Safety Coordinator will prepare a detailed report of the nominees, their individual scores and any pertinent information.

The report will consist of:

- Summary of applicants - number of applications received, number satisfactorily screened, number evaluated and range of scores;
- Top three applicants - names and brief outline of qualifications of top three applicants rated according to recommendation. Copies of applications/references will be provided.

5. **Scoring.** The following scores will apply for all applicants:

No tickets last three years	10 points
One ticket last three years	8 points
Two tickets last three years	5 points
Three tickets last three years	0 points
DWI last three years	0 points
One FTA last three years	0 points
Motorcycle endorsement	10 points
No motorcycle endorsement	0 points
One point for each year endorsed	10 points maximum
Currently club officer	10 points
Past club officer	5 points
Never a club officer	0 points
One point for each years as club officer	10 points maximum
One point for each letter of recommendation	10 points maximum
Rider education courses (MRC/ERC) last three years	10 points each